

Before Starting the CoC Application

The CoC Consolidated Application consists of three parts, the CoC Application, the CoC Priority Listing, and all the CoC's project applications that were either approved and ranked, or rejected. All three must be submitted for the CoC Consolidated Application to be considered complete.

The Collaborative Applicant is responsible for reviewing the following:

1. The FY 2019 CoC Program Competition Notice of Funding Available (NOFA) for specific application and program requirements.
2. The FY 2019 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.
6. Questions marked with an asterisk (*), which are mandatory and require a response.

1A. Continuum of Care (CoC) Identification

Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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1A-1. CoC Name and Number: VA-501 - Norfolk, Chesapeake, Suffolk/Isle of Wight, Southampton Counties CoC

1A-2. Collaborative Applicant Name: The Planning Council

1A-3. CoC Designation: CA

1A-4. HMIS Lead: The Planning Council

1B. Continuum of Care (CoC) Engagement

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1B-1. CoC Meeting Participants.

For the period of May 1, 2018 to April 30, 2019, applicants must indicate whether the Organization/Person listed:

1. participated in CoC meetings;
2. voted, including selecting CoC Board members; and
3. participated in the CoC's coordinated entry system.

Organization/Person	Participates in CoC Meetings	Votes, including selecting CoC Board Members	Participates in Coordinated Entry System
Local Government Staff/Officials	Yes	Yes	Yes
CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	No
Law Enforcement	Yes	Yes	No
Local Jail(s)	No	No	No
Hospital(s)	Yes	Yes	No
EMS/Crisis Response Team(s)	Yes	Yes	Yes
Mental Health Service Organizations	Yes	Yes	Yes
Substance Abuse Service Organizations	Yes	Yes	Yes
Affordable Housing Developer(s)	Yes	Yes	Yes
Disability Service Organizations	Yes	Yes	Yes
Disability Advocates	Yes	Yes	Yes
Public Housing Authorities	Yes	No	Yes
CoC Funded Youth Homeless Organizations	Yes	Yes	Yes
Non-CoC Funded Youth Homeless Organizations	Yes	Yes	Yes

Youth Advocates	Yes	Yes	Yes
School Administrators/Homeless Liaisons	Yes	No	No
CoC Funded Victim Service Providers	Yes	Yes	Yes
Non-CoC Funded Victim Service Providers	Yes	Yes	Yes
Domestic Violence Advocates	Yes	Yes	Yes
Street Outreach Team(s)	Yes	Yes	Yes
Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates	Yes	Yes	Yes
LGBT Service Organizations	Yes	Yes	Yes
Agencies that serve survivors of human trafficking	Yes	Yes	Yes
Other homeless subpopulation advocates	Yes	Yes	Yes
Homeless or Formerly Homeless Persons	Yes	Yes	Yes
Mental Illness Advocates	Yes	Yes	Yes
Substance Abuse Advocates	Yes	Yes	Yes
Other:(limit 50 characters)			
Veteran Service Organizations (VA, SSVF)	Yes	Yes	Yes
HIV/AIDS Service Organizations	Yes	Yes	Yes
Employment Services Organizations	Yes	Yes	Yes

1B-1a. CoC’s Strategy to Solicit/Consider Opinions on Preventing/Ending Homelessness.

Applicants must describe how the CoC:

- 1. solicits and considers opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;**
- 2. communicates information during public meetings or other forums the CoC uses to solicit public information;**
- 3. takes into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness; and**
- 4. ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats, e.g., PDF. (limit 2,000 characters)**

1. In 2018, the CoC held a forum to collect input & solicit new governing board members in an effort to broaden membership and diversify the governing board to reflect the population served. As a result, in 2019, the CoC has successfully outreached other localities and service areas (law enforcement, health systems, legal aid, faith-based, etc.) to participate in governance and help drive the CoC decision-making process. The new board has approximately 25 members inclusive of homeless service providers, homeless or formerly homeless representatives, local government designees, and community advocates from each jurisdiction. The General Membership of the CoC is composed of agencies & individuals concerned with the development and coordination of a system that prevents and ends homelessness. All SVHC members are encouraged to participate on one or more subcommittees to add viewpoints and population-specific expertise to the discussions.

- 2. Committee and Membership meetings are open to the public & advertised on the CoC website, via email listserv, and included in meeting materials.
- 3. The CoC also initiated a System Redesign process that solicited public input via a series of meetings and electronic surveys. The session was open to the public and advertised on the CoC's website, listserv and all social media platforms. Members of other systems of care were invited and have presented information regarding their programs at CoC meetings to discuss challenges they face regarding homelessness, accomplishments, program changes, and to increase coordination across the region. Feedback from these activities led to the CoC's implementation of a new governing structure that will allow the CoC to better leverage community & mainstream resources.
- 4. The CoC uses pdf format for all documents on its website allowing all users to access the information. Information in different languages is available through the Language Line offered by the CoC Lead Agency.

1B-2. Open Invitation for New Members.

Applicants must describe:

- 1. the invitation process;**
 - 2. how the CoC communicates the invitation process to solicit new members;**
 - 3. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats;**
 - 4. how often the CoC solicits new members; and**
 - 5. any special outreach the CoC conducted to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join the CoC.**
- (limit 2,000 characters)**

- 1. It is a priority of the CoC Lead Agency and members of the Board to have a diverse membership. The CoC Lead Agency and members of the Board attend meetings with other systems of care to foster cross-sector collaboration and partnerships and encourage participation in the CoC.
- 2. To facilitate ongoing CoC membership, joining the CoC is free, open to the public, and solicited through the CoC website, via email distribution lists and on all CoC social media.
- 3. The CoC posts its membership application on its website using pdf format. This document is created with Adobe Acrobat Pro DC, and allows users with disabilities to access the full range of accessibility features.
- 4. Community members are also invited to all CoC meetings via weekly email and website announcements. Homeless and formerly homeless individuals were invited to attend the CoC System Redesign meetings, which solicited feedback from members and non-members regarding homeless services and capacity.
- 5. In 2018, the City of Norfolk hosted a community forum to engage additional persons experiencing homelessness or those who were formerly homeless. Participants were invited to join the CoC as well as apply for open positions on the Governing Board. The CoC targeted outreach to non-member service providers to grow the diversity of membership and CoC leadership.

1B-3. Public Notification for Proposals from Organizations Not Previously

Funded.

Applicants must describe:

- 1. how the CoC notifies the public that it is accepting project application proposals, and that it is open to and will consider applications from organizations that have not previously received CoC Program funding, as well as the method in which proposals should be submitted;**
- 2. the process the CoC uses to determine whether the project application will be included in the FY 2019 CoC Program Competition process;**
- 3. the date(s) the CoC publicly announced it was open to proposal;**
- 4. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats; and**
- 5. if the CoC does not accept proposals from organizations that have not previously received CoC Program funding or did not announce it was open to proposals from non-CoC Program funded organizations, the applicant must state this fact in the response and provide the reason the CoC does not accept proposals from organizations that have not previously received CoC Program funding.**

(limit 2,000 characters)

1. Announcements of available funding are distributed in pdf format via email to members of the CoC and neighboring CoCs, social media, and published as pdfs on the CoC's website, all of which are publicly accessible. Opportunities are announced at all homeless related meetings attended or facilitated by members of the CoC. The CoC Lead Agency operates an electronic grants management portal through which all renewal and new applications are submitted. A training video and the link to the portal were also distributed via email, social media, and the CoC's website. The process is open to non-CoC program funded entities.

2. All applicants are offered technical assistance from the CoC Lead Agency and Program Monitoring Committee prior to going before an objective Ranking Committee, which determines the programs that may apply for funding using an approved, standardized evaluation tool. The CoC released a timeline of the grant process via email and the website to inform members of deadlines and to outline the process; the CoC also provided ongoing communication to remind applicants of deadlines. To be considered, new project applicants must be in good standing with HUD and demonstrate knowledge of best-practice models, leverage mainstream resources, and commit to accepting all referrals from the coordinated assessment system as well as implement a housing first model. Applicants must also meet the HUD-established new project thresholds and support the CoC's vision that "homelessness will be rare, brief and non-recurring."

3. The CoC announced the availability of the FY2019 program competition funds on 7/8/19. On 7/19/19, new project applicants, both funded and previously unfunded, were invited to submit a letter of interest to ensure applications met project eligibility requirements.

4. The application is available in pdf format on the CoC's website and social media, which allows users with disabilities the full range of accessibility features.

5. N/A

1C. Continuum of Care (CoC) Coordination

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1C-1. CoCs Coordination, Planning, and Operation of Projects.

Applicants must select the appropriate response for each federal, state, local, private, other organizations, or program source the CoC included in the planning and operation of projects that serve individuals experiencing homelessness, families experiencing homelessness, unaccompanied youth experiencing homelessness, persons who are fleeing domestic violence, or persons at risk of homelessness.

Entities or Organizations the CoC coordinates planning and operation of projects	Coordinates with Planning and Operation of Projects
Housing Opportunities for Persons with AIDS (HOPWA)	Yes
Temporary Assistance for Needy Families (TANF)	Yes
Runaway and Homeless Youth (RHY)	Not Applicable
Head Start Program	Yes
Funding Collaboratives	Yes
Private Foundations	Yes
Housing and services programs funded through U.S. Department of Justice (DOJ) Funded Housing and Service Programs	Yes
Housing and services programs funded through U.S. Health and Human Services (HHS) Funded Housing and Service Programs	Yes
Housing and service programs funded through other Federal resources	Yes
Housing and services programs funded through State Government	Yes
Housing and services programs funded through Local Government	Yes
Housing and service programs funded through private entities, including foundations	Yes
Other:(limit 50 characters)	
Virginia Career Works	Yes

Legal Aid	Yes
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1C-2. CoC Consultation with ESG Program Recipients.

Applicants must describe how the CoC:

- 1. consulted with ESG Program recipients in planning and allocating ESG funds;**
- 2. participated in the evaluating and reporting performance of ESG Program recipients and subrecipients; and**
- 3. ensured local homelessness information is communicated and addressed in the Consolidated Plan updates.**
(limit 2,000 characters)

1. Within the CoC localities, ESG funds are awarded from two sources: the City of Norfolk and the Virginia Department of Housing and Community Development (DHCD). Both sources offer a period of ESG consultation and technical assistance before grant announcements, changes to program guidelines, and finalizing the Consolidated Plan. 2. The CoC has been consulted to develop performance standards and to evaluate outcomes for ESG-funded activities. Activities include: Prevention, Street Outreach, Day Shelter, Emergency Shelter and Rapid Rehousing. The City of Norfolk invites non-conflicted agencies and formerly homeless CoC members to review ESG activities while the State requires local CoCs to determine funding allocations through a review/evaluation process. ESG recipients communicate grant requirements and funding limitations to the CoC and aid in program monitoring and technical assistance. The CoC members conduct quarterly performance reviews of all ESG-funded projects as part of its regular monitoring and evaluation work. 3. The Lead Agency assists with the development of the Con Plan by including CoC data, project outcomes and activities around identifying need, preventing homelessness and service provision.

1C-2a. Providing PIT and HIC Data to Consolidated Plan Jurisdictions. Yes to both

Applicants must indicate whether the CoC provided Point-in-Time (PIT) and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area.

1C-2b. Providing Other Data to Consolidated Plan Jurisdictions. Yes

Applicants must indicate whether the CoC ensured local homelessness information is communicated to Consolidated Plan Jurisdictions within its geographic area so it can be addressed in Consolidated Plan updates.

1C-3. Addressing the Safety Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.

Applicants must describe:

- 1. the CoC’s protocols, including protocols for coordinated entry and the CoC’s emergency transfer plan, that prioritize safety and incorporate trauma-informed, victim-centered services; and**
- 2. how the CoC, through its coordinated entry, maximizes client choice for housing and services while ensuring safety and confidentiality. (limit 2,000 characters)**

1. The CoC works with 3 domestic violence (DV) providers to implement a CES specific for persons experiencing DV & human trafficking called the Coordinated Crisis Response (CCR). CCR is a confidential 24-hr hotline staffed with trained crisis counselors that employ trauma-informed, victim-centered practices to assess the needs & prioritize entry for those in imminent danger. The CoC ensures the safety & security for victims of violence through presentation at CES meetings. Those experiencing safety concerns are connected to DV providers to safety plan or begin emergency transfer to safe housing. Staff aware of the safety concern will contact CCR to request an emergency transfer if there is reason to believe that there is a threat of imminent harm if the household remains in shelter. All households deemed in imminent danger are accommodated. DV referrals accepted by non-DV agencies through CES also follow safety protocols and collaborate with DV agencies to ensure the best practices are implemented for the household. SVHC allows tenants impacted by DV, dating violence, assault & stalking the ability to request an emergency transfer after housing entry regardless of sex, gender identity, or sexual orientation. The CoC’s plan is based on a model emergency transfer plan published by HUD and includes eligibility, client confidentiality, & facilitation steps. A household is eligible for transfer if the tenant reasonably believes that there is a threat of imminent harm if the tenant remains in the same unit or the tenant was a victim of sexual assault on the premises within the last 90 days.

2. Client choice is maintained through the provision of shelter & housing services across the CoC & maximized using voluntary services & allowing the client to self-select goals deemed important during creation of the individualized housing stability plan. Each DV provider receives funding from one or more sources including ESG, CoC, DOJ, & the VA Dept. of Social Services.

1C-3a. Training–Best Practices in Serving DV Survivors.

Applicants must describe how the CoC coordinates with victim services providers to provide training, at least on an annual basis, for:

- 1. CoC area project staff that addresses safety and best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence; and**
- 2. Coordinated Entry staff that addresses safety and best practices (e.g., Trauma Informed Care) on safety and planning protocols in serving survivors of domestic violence. (limit 2,000 characters)**

1. The CoC coordinated with DV providers to provide annual training to CoC area projects and Coordinated Entry staff that addressed best practices in serving survivors of DV, dating violence, sexual assault and stalking. In-depth training is provided by local DV provider staff to ensure inclusion of current best

practices, including trauma informed care, supporting recovery from trauma, creating a safe & supportive environment, & motivational interviewing. Trainings are publicly advertised via email to the CoC and neighboring CoCs, and on the CoC website.

2. The local DV provider staff has been an active participant of the Coordinated Entry Workgroup, a team of individuals that assess and evaluate the CoC's coordinated entry processes. Local DV provider staff have coordinated with the CoC to ensure the inclusion of best practices in regard to safety and planning protocols for DV victims and that CES processes are trauma-informed and victim-centered. In 2019 a regional training on the local realities of DV and Human Trafficking was provided, which also described the initiative and partnerships with the local Commonwealth Attorney's office and DoJ.

1C-3b. Domestic Violence–Community Need Data.

Applicants must describe how the CoC uses de-identified aggregate data from a comparable database to assess the special needs related to domestic violence, dating violence, sexual assault, and stalking. (limit 2,000 characters)

The CoC utilizes de-identified aggregate data from local DV programs to assess the special needs of victims of domestic violence, dating violence, sexual assault, and stalking. The data is generated by a Homeless Management Information System (HMIS) comparable service point database. The comparable database has the ability to pull an Annual Performance Report which is then utilized to complete the CoC scorecard. The scorecard is used to evaluate individual program performance during the peer review process with other CoC members. Data is also used by the DV agencies for system planning and reporting on community need.

***1C-4. PHAs within CoC. Attachments Required.**

Applicants must submit information for the two largest PHAs or the two PHAs with which the CoC has a working relationship within the CoC's geographic area.

Public Housing Agency Name	% New Admissions into Public Housing and Housing Choice Voucher Program during FY 2018 who were experiencing homelessness at entry	PHA has General or Limited Homeless Preference	PHA has a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On
Norfolk Redevelopment and Housing Authority	4.00%	Yes-Both	Yes-Both
Chesapeake Redevelopment and Housing Authority	29.00%	No	No

1C-4a. PHAs' Written Policies on Homeless Admission Preferences.

Applicants must:

1. provide the steps the CoC has taken, with the two largest PHAs within the CoC's geographic area or the two PHAs the CoC has working relationships with, to adopt a homeless admission preference—if the CoC

only has one PHA within its geographic area, applicants may respond for one; or

2. state that the CoC does not work with the PHAs in its geographic area. (limit 2,000 characters)

1. The Regional Task Force to End Homelessness is a group of appointed local government representatives that works collaboratively across CoC boundaries to initiate projects and policies that reduce and end homelessness. The Task Force has identified working with PHAs as a key strategic priority in all jurisdictions to increase housing opportunities for persons experiencing homelessness in the Task Force's work plan. Since 2016, the Norfolk Redevelopment and Housing Authority (NRHA) has had an agreement with the CoC to prioritize homeless families and individuals for vouchers and PH options, and has set aside a percentage of turnover vouchers for the CoC to access. CoC members have approached leadership at all local PHAs and continue to advocate for establishing homeless admission preferences for Housing Choice Voucher and Public Housing programs. Most recently, the CoC partnered with the Chesapeake RHA and NRHA to apply for the Mainstream Voucher NOFA for non-elderly persons with disabilities at risk of or experiencing homelessness as a move on strategy. NRHA was awarded \$356,616 for 40 vouchers.

1C-4b. Moving On Strategy with Affordable Housing Providers.

Applicants must indicate whether the CoC has a Moving On Strategy with affordable housing providers in its jurisdiction.

Yes

If "Yes" is selected above, describe the type of provider, for example, multifamily assisted housing owners, PHAs, Low Income Tax Credit (LIHTC) developments, or local low-income housing programs. (limit 1,000 characters)

The CoC has formally partnered with the Norfolk Redevelopment and Housing Authority (NRHA) to provide expedited access to Low Income Public Housing and Housing Choice Voucher Programs operated by NRHA as a move on strategy for homeless families and singles in the City. CoC member agencies participating in Coordinated Assessment refer households who no longer need homeless assistance programs and the associated services. Referrals are approved by the Committee to ensure those households are most appropriate to move on, creating vacancies in CoC-funded programs. NRHA designates up to 80 public housing units and 36 Housing Choice Vouchers annually for CoC referrals. Beginning in October 2017, the CoC participated in the Permanent Supportive Housing Learning Collaborative, a state-wide initiative supported by the Virginia Housing Alliance and the Corporation for Supportive Housing (CSH) to offer resources and strategies for increasing supportive housing move-ons through employment and landlord engagement. Permanent Housing providers attended workshops and monthly check-ins to track their progress. In June 2018, the CoC held a Landlord Workshop to both educate prospective landlords on CoC resources and to leverage existing landlord relationships. Member agencies presented the benefits provided by partnering with landlords; formerly homeless youth who were placed in CoC-funded housing programs attested to the positive impacts of Rapid Re-Housing. Virginia Supportive Housing, a CoC

member and PHA provider, coordinates with all PHAs to move people out of SROs and other PSH program into voucher programs and Public Housing when intensive services are no longer needed.

1C-5. Protecting Against Discrimination.

Applicants must describe the actions the CoC has taken to address all forms of discrimination, such as discrimination based on any protected classes under the Fair Housing Act and 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing. (limit 2,000 characters)

The CoC has implemented a CoC-wide anti-discrimination policy that applies to all projects regardless of funding source. The CoC also conducts annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity and how to effectively implement Equal Access to Housing in HUD Programs in Accordance with an Individual’s Gender Identity. The CoC also finalized and adopted CoC Coordinated Assessment policies and HUD Program Certifications and Assurances to ensure CoC-wide implementation of the policy. The CoC obtains and annually expands committed resources to homeless and at-risk LGBT individuals and their families, including State/Federal ESG and HOPWA funds for PH, and Rapid Re-Housing and Prevention programs for households identifying as LGBT. The CoC’s Housing Crisis Hotline has incorporated language asking callers if they identify as LGBT to ensure the CoC is screening for all appropriate referral sources and refers to the LGBT Life Center for all eligible programs if the caller chooses to disclose. The Center works to “achieve economic stability, social self-reliance, and better health” through the provision of PH and dedicated outreach for 300+ LGBTQ and HIV-positive households. All funded programs are required contractually to adhere to the “Equal Access to Housing in HUD Programs regardless of Sexual Orientation or Gender Identity” Final Rule, built upon the “Equal Access in Accordance with Individual’s Gender Identity in Community Planning Programs” Final Rule. Providers received training and TA from the State in partnership with the National Alliance to End Homelessness on how to implement the anti-discrimination policy in June 2016 and April 2017.

***1C-5a. Anti-Discrimination Policy and Training.**

Applicants must indicate whether the CoC implemented an anti-discrimination policy and conduct training:

1. Did the CoC implement a CoC-wide anti-discrimination policy that applies to all projects regardless of funding source?	Yes
2. Did the CoC conduct annual CoC-wide training with providers on how to effectively address discrimination based on any protected class under the Fair Housing Act?	Yes
3. Did the CoC conduct annual training on how to effectively address discrimination based on any protected class under 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing?	Yes

***1C-6. Criminalization of Homelessness.**

Applicants must select all that apply that describe the strategies the CoC implemented to prevent the criminalization of homelessness in the CoC's geographic area.

1. Engaged/educated local policymakers:	<input checked="" type="checkbox"/>
2. Engaged/educated law enforcement:	<input checked="" type="checkbox"/>
3. Engaged/educated local business leaders:	<input checked="" type="checkbox"/>
4. Implemented communitywide plans:	<input type="checkbox"/>
5. No strategies have been implemented:	<input type="checkbox"/>
6. Other:(limit 50 characters)	
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>

1C-7. Centralized or Coordinated Assessment System. Attachment Required.

Applicants must:

- 1. demonstrate the coordinated entry system covers the entire CoC geographic area;**
- 2. demonstrate the coordinated entry system reaches people who are least likely to apply for homelessness assistance in the absence of special outreach; and**
- 3. demonstrate the assessment process prioritizes people most in need of assistance and ensures they receive assistance in a timely manner. (limit 2,000 characters)**

1. The CoC adopted the CES Written Standards in January 2018 to implement policies and procedures consistently across the entire geographic area of the CoC.

2. Households access the CES through the Regional Housing Crisis Hotline, emergency shelters, designated homeless service providers, Departments of Human Services (DHS), and outreach personnel. In FY2018, 511 persons were served by HMIS participating Outreach providers. Of those, at project start, 191 reported a mental health problem; 105 reported a substance abuse problem; 104 reported a physical disability; 100 reported a chronic health condition; 12 reported living with HIV or AIDS; and 11 persons reported a developmental disability. 19% reported 1 condition at project start; 17% had 2 conditions at project start; and 15% had 3 or more conditions at project start. 40% of adults reported no income at project start. These persons may not have applied for services without targeted outreach. Households identified at access points as

fleeing DV, dating violence, sexual assault or stalking situations are immediately connected to the 24-hour DV hotline and Coordinated Crisis Response programs. Once households are engaged, the VISPDAT is utilized to identify the level of housing intervention and services needed. Households are then referred to the By-Name List (BNL) via HMIS. Households on the BNL are case conferenced at weekly Service Coordination Committee meetings and prioritized by level of vulnerability.

3. The CoC prioritizes chronic and veteran households for referrals and has developed supplemental prioritization tools to aid the referral process. Households are then referred to appropriate housing programs. 980 cases were processed through SCC in FY2018. Households matched to a housing intervention through CES are informed, and the receiving agency attempts contact for an intake appointment. The CoC has a seven-day deadline for agencies to complete intake and provide the outcome.

1D. Continuum of Care (CoC) Discharge Planning

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1D-1. Discharge Planning Coordination.

Applicants must indicate whether the CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs. Check all that apply (note that when "None:" is selected no other system of care should be selected).

Foster Care:	<input checked="" type="checkbox"/>
Health Care:	<input checked="" type="checkbox"/>
Mental Health Care:	<input checked="" type="checkbox"/>
Correctional Facilities:	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

1E. Local CoC Competition

Instructions

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*1E-1. Local CoC Competition–Announcement, Established Deadline, Applicant Notifications. Attachments Required.

Applicants must indicate whether the CoC:

1. informed project applicants in its local competition announcement about point values or other ranking criteria the CoC would use to rank projects on the CoC Project Listings for submission to HUD for the FY 2019 CoC Program Competition;	Yes
2. established a local competition deadline, and posted publicly, for project applications that was no later than 30 days before the FY 2019 CoC Program Competition Application submission deadline;	Yes
3. notified applicants that their project application(s) were being rejected or reduced, in writing along with the reason for the decision, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline; and	Did not reject or reduce any project
4. notified applicants that their project applications were accepted and ranked on the CoC Priority Listing in writing, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline.	Yes

1E-2. Project Review and Ranking–Objective Criteria.

Applicants must indicate whether the CoC used the following to rank and select project applications for the FY 2019 CoC Program Competition:

1. Used objective criteria to review and rank projects for funding (e.g., cost effectiveness of the project, performance data, type of population served);	Yes
2. Included one factor related to improving system performance (e.g., exits to permanent housing (PH) destinations, retention of PH, length of time homeless, returns to homelessness, job/income growth, etc.); and	Yes
3. Included a specific method for evaluating projects submitted by victim services providers that utilized data generated from a comparable database and evaluated these projects on the degree they improve safety for the population served.	Yes

1E-3. Project Review and Ranking–Severity of Needs and Vulnerabilities.

Applicants must describe:

1. the specific severity of needs and vulnerabilities the CoC considered when reviewing and ranking projects; and

2. how the CoC takes severity of needs and vulnerabilities into account when reviewing and ranking projects.

(limit 2,000 characters)

1. Performance is assessed during the peer review of all renewal housing projects using the CoC Scorecard, an objective tool that rates the performance of housing projects based on targets that are established at the top 50% of performance levels by like project types. Scores are awarded under six categories & projects are assessed using data from HMIS and comparable system APRs. Because the CoC is committed to housing the most vulnerable population and adopted the Housing First model, all projects have decreased or eliminated barriers to program entry and are working to serve those with the highest needs. The CoC met with neighboring CoCs on 5/3/2019 to compare the Scorecard with the most recent HUD Scorecard to ensure the CoC is addressing objective and appropriate criteria when assessing, reviewing and rating project performance. Review and ranking directly address the severity of need for the diverse populations served by the CoC. Consideration is given during the peer review process. 2. Consideration for the level of difficulty in serving specific populations is factored into the established performance targets. The CoC Scorecard awards bonus points to programs that serve high need subpopulations including chronically homeless, persons with more than one disability, veterans, youth, domestic violence survivors, families with children, persons with HIV/AIDS, households with no or low income, criminal history & substance abuse. During peer review of the scorecards service providers are able to discuss particular challenges that may have been outside of their control and the group determines whether points should be awarded and/or notes should be made for adjustment in the scoring/threshold in future years. Conditions are set if a project or agency demonstrates low performance and all conditions must be satisfied prior to the next funding cycle in order to not be considered for reallocation, unless determined to be satisfied earlier by CoC members.

1E-4. Public Postings–CoC Consolidated Application. Attachment Required.

Applicants must:

1. indicate how the CoC made public the review and ranking process the CoC used for all project applications; or

2. check 6 if the CoC did not make public the review and ranking process; and

3. indicate how the CoC made public the CoC Consolidated Application—including the CoC Application and CoC Priority Listing that includes all project applications accepted and ranked or rejected—which HUD required CoCs to post to their websites, or partners websites, at least 2 days before the FY 2019 CoC Program Competition application submission deadline; or

4. check 6 if the CoC did not make public the CoC Consolidated

Application.

Public Posting of Objective Review and Ranking Process		Public Posting of CoC Consolidated Application including: CoC Application, CoC Priority Listing, Project Listings	
1. Email	<input checked="" type="checkbox"/>	1. Email	<input checked="" type="checkbox"/>
2. Mail	<input type="checkbox"/>	2. Mail	<input type="checkbox"/>
3. Advertising in Local Newspaper(s)	<input type="checkbox"/>	3. Advertising in Local Newspaper(s)	<input type="checkbox"/>
4. Advertising on Radio or Television	<input type="checkbox"/>	4. Advertising on Radio or Television	<input type="checkbox"/>
5. Social Media (Twitter, Facebook, etc.)	<input checked="" type="checkbox"/>	5. Social Media (Twitter, Facebook, etc.)	<input checked="" type="checkbox"/>
6. Did Not Publicly Post Review and Ranking Process	<input type="checkbox"/>	6. Did Not Publicly Post CoC Consolidated Application	<input type="checkbox"/>

1E-5. Reallocation between FY 2015 and FY 2018.

Applicants must report the percentage of the CoC’s ARD that was reallocated between the FY 2015 and FY 2018 CoC Program Competitions.

Reallocation: 11%

1E-5a. Reallocation–CoC Review of Performance of Existing Projects.

Applicants must:

- 1. describe the CoC written process for reallocation;**
 - 2. indicate whether the CoC approved the reallocation process;**
 - 3. describe how the CoC communicated to all applicants the reallocation process;**
 - 4. describe how the CoC identified projects that were low performing or for which there is less need; and**
 - 5. describe how the CoC determined whether projects that were deemed low performing would be reallocated.**
- (limit 2,000 characters)**

SVHC has a written policy for reallocating projects as part of the Review and Ranking process, either due to low performance or otherwise. The process was first presented at the May Program Monitoring Committee meeting where the related timeline and application details were discussed and approved. Next, agencies met on X to review and confirm the final data elements and process for the Scorecard to demonstrate project performance. Peer review and ranking was conducted by the PMC members, which included agency presentations of all project applications, then presented for discussion and final vote by the Governance Board on X.

DV Bonus

Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

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1F-1 DV Bonus Projects.

Applicants must indicate whether the CoC is requesting DV Bonus projects which are included on the CoC Priority Listing: Yes

1F-1a. Applicants must indicate the type(s) of project(s) included in the CoC Priority Listing.

1. PH-RRH	<input checked="" type="checkbox"/>
2. Joint TH/RRH	<input type="checkbox"/>
3. SSO Coordinated Entry	<input checked="" type="checkbox"/>

*1F-2. Number of Domestic Violence Survivors in CoC’s Geographic Area.

Applicants must report the number of DV survivors in the CoC’s geographic area that:

Need Housing or Services	365.00
the CoC is Currently Serving	197.00

1F-2a. Local Need for DV Projects.

Applicants must describe:

- 1. how the CoC calculated the number of DV survivors needing housing or service in question 1F-2; and**
 - 2. the data source (e.g., HMIS, comparable database, other administrative data, external data source).**
- (limit 500 characters)**

- 1. The CoC has seen a large increase of households impacted by domestic violence. The YWCA Emergency Shelter has seen a 42% increase in the amount of households (139 households in FY17 to 197 households in FY19). Families impacted by domestic violence who cannot access shelter due to capacity issues are placed on a priority list. The YWCA’s priority list totaled 365 individuals during the previous fiscal year.
- 2. The data is reported from the comparable database utilized by the YWCA.

1F-3. : SSO-CE Project–CoC including an SSO-CE project for DV Bonus funding in their CoC Priority Listing must provide information in the chart below about the project applicant and respond to Question 1F-3a.

DUNS Number	101729812
Applicant Name	YWCA of South Hampton Roads

1F-3a. Addressing Coordinated Entry Inadequacy.

Applicants must describe how:

- 1. the current Coordinated Entry is inadequate to address the needs of survivors of domestic violence, dating violence, or stalking; and**
 - 2. the proposed project addresses inadequacies identified in 1. above.**
- (limit 2,000 characters)**

- 1. The program is proposing to conduct the CoC’s standardized assessment with unsheltered victims of violence who currently do not have easy access to homeless assistance. Families impacted by domestic violence who cannot access shelter due to capacity issues are placed on a priority list. The YWCA’s priority list totaled 365 individuals during the previous fiscal year. At this time, there is no mechanism that offers households on the priority list access to housing or support services. These are households fleeing domestic violence that do not have access to safe housing.
- 2. The proposed project will increase resources needed for DV victims with both specific and safe housing options in place when needed, as well as services provided by trained providers that employ trauma-informed, victim-centered support to all types of households in various crises.

1F-4. PH-RRH and Joint TH and PH-RRH Project Applicant Capacity.

Applicants must provide information for each unique project applicant applying for PH-RRH and Joint TH and PH-RRH DV Bonus projects which the CoC is including in its CoC Priority Listing–using the list feature

below.

Applicant Name	DUNS Number
YWCA of South Ham...	101729812

1F-4. PH-RRH and Joint TH and PH-RRH Project

Applicant Capacity

DUNS Number:	101729812
Applicant Name:	YWCA of South Hampton Roads
Rate of Housing Placement of DV Survivors–Percentage:	84.00%
Rate of Housing Retention of DV Survivors–Percentage:	92.00%

1F-4a. Rate of Housing Placement and Housing Retention.

Applicants must describe:

- 1. how the project applicant calculated the rate of housing placement and rate of housing retention reported in the chart above; and**
- 2. the data source (e.g., HMIS, comparable database, other administrative data, external data source). (limit 500 characters)**

The rates of housing placement and housing retention were calculated utilizing historical data from the existing RRH Program. Within the past 3 years, the average time to house a participant is 31 days. The past three years have shown an increase in housing when clients are rapidly connected to community supports. In FY18 and FY19, the average length of stay decreased by 100 days, housing placement was 84%, and retention increased to 92%. Data is from a HMIS- comparable database.

1F-4b. DV Survivor Housing.

Applicants must describe how project applicant ensured DV survivors experiencing homelessness were assisted to quickly move into permanent housing. (limit 2,000 characters)

All housing vacancies for our DV Housing programs are staffed at the CoC’s coordinated entry service coordination committees. These committees utilize the VI-SPDAT and another housing barriers tool to assess for the most vulnerable populations. The most vulnerable households are made up of clients who have a history of homelessness, possess multiple evictions and/or barrier debt, and have experienced violence. Once a household is referred to our DV Survivor Housing, we complete an intake to verify client information and collect proof of homelessness from the referring agency. The housing staff have one week to contact the client for an initial intake meeting. During the housing process, clients meet with housing staff at a minimum of twice per week. The goal of housing staff is to complete three housing applications within the first three weeks of referral.

1F-4c. DV Survivor Safety.

Applicants must describe how project applicant:

- 1. ensured the safety of DV survivors experiencing homelessness by:**

- (a) training staff on safety planning;**
 - (b) adjusting intake space to better ensure a private conversation;**
 - (c) conducting separate interviews/intake with each member of a couple;**
 - (d) working with survivors to have them identify what is safe for them as it relates to scattered site units and/or rental assistance;**
 - (e) maintaining bars on windows, fixing lights in the hallways, etc. for congregate living spaces operated by the applicant;**
 - (f) keeping the location confidential for dedicated units and/or congregate living spaces set-aside solely for use by survivors; and**
- 2. measured its ability to ensure the safety of DV survivors the project served.**
(limit 2,000 characters)

All staff within our agency receive training on how to deliver trauma-informed, victim-friendly services. The training includes information on safety planning. Housing staff are required to meet clients in a private space to ensure privacy and confidentiality. If there is more than one adult in a household, each adult completes intake separately to ensure that the needs of each adult are taken into account. Information regarding unsafe neighborhoods, including areas that the abuser frequents, is collected during the intake in order to guide the housing search process. The DV survivor housing programs operated by the project applicant take appropriate measures to ensure the confidentiality of scattered site apartments including the avoidance of neighborhoods in which the family of the abuser lives and safety planning with the client. In the past year, two out of thirty clients within our housing program had a safety concern. One client's abuser was arrested and placed in jail. The other client was offered assistance in obtaining a protective order and changing the locks of her apartment. Each client confirmed that they felt safe after the resolution of their concerns. When a safety concern is presented by a client within housing, staff offer the client support, offer appropriate services, and provide options that are specific to the client's situation. Clients then provide feedback regarding their satisfaction of staff support and resolution of concern via survey.

1F-4d. Trauma-Informed, Victim-Centered Approaches.

Applicants must describe:

- 1. project applicant's experience in utilizing trauma-informed, victim-centered approaches to meet needs of DV survivors; and**
- 2. how, if funded, the project will utilize trauma-informed, victim-centered approaches to meet needs of DV survivors by:**
 - (a) prioritizing participant choice and rapid placement and stabilization in permanent housing consistent with participants' preferences;**
 - (b) establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;**
 - (c) providing program participants access to information on trauma, e.g., training staff on providing program participant with information on trauma;**
 - (d) placing emphasis on the participant's strengths, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans include assessments of program participants strengths and works towards goals and aspirations;**

- (e) centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination;**
- (f) delivering opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and**
- (g) offering support for parenting, e.g., parenting classes, childcare.**
(limit 4,000 characters)

The YWCA has served as the City of Norfolk’s domestic violence agency and the region’s sexual assault agency since 1911. Our Victim Services Department provides a myriad of services to victims including a 24-hour hotline, sexual assault and domestic violence physical evidence exam accompaniment, court accompaniment, victim advocacy, mental health counseling, support groups, emergency shelter, and two housing programs. Each employee, intern, and volunteer receive a 5-hour orientation that includes basic organizational knowledge, introduction to trauma, and introduction to domestic violence and sexual assault. There is also a mandatory 28-hour advanced training that covers trauma-informed service delivery, victim-centered approaches, advanced understanding of interpersonal violence and sexual violence, grounding and de-escalation techniques, and responding to victims within specific populations. Housing Staff receive an 8-hour job-specific orientation that covers the Housing First Model, prioritization of client choice, minimization of power differentials, and implementation of trauma-informed care specifically within housing. Staff also receive annual training on cultural competence and inclusivity.

The program follows the Housing First Model and presents extremely low barriers to housing in order to serve the most vulnerable. The client identifies unsafe neighborhoods, unit needs, and preferences during intake. All program participants will gain individual assistance with housing search and location to obtain housing. The level of assistance that a participant receives is determined by the participant. The Housing Specialist will also assess client for housing preferences in order to assist client to obtain housing that that fits individual household needs. The Housing Specialist may assist with searching online for apartment vacancies, transporting the client to physically view units, utilizing established landlord partnerships, assistance with apartment application process, and negotiations with landlord. The Housing Specialist will begin the housing search process no later than one week from referral. The Housing Specialist will ensure that a minimum of one rental application is submitted per week and will work to assist program participants in obtaining housing as rapidly as possible.

During case management, clients are presented with a number of options to aid in their stability and self-sufficiency. Clients are given information on the cycle of violence and how trauma can impact their daily functioning. The goal of case management is to ensure that each participant remain in permanent housing that fits the needs of the participating household. In order to achieve this goal, the Housing Case Manager provides trauma-informed case management services to include need identification, goal setting, and safety planning. The Housing Case Manager will use a holistic approach to assisting participants with becoming self-sufficient and will utilize an evidence-based Self-Sufficiency Matrix for documenting the progress and maintenance of client skills and abilities by providing a clear illustration of where a client has strengths, as well as where to focus additional resources.

Housing clients have access to all of the services within our agency including positive parenting classes, and support groups.

1F-4e. Meeting Service Needs of DV Survivors.

Applicants must describe how the project applicant met services needs and ensured DV survivors experiencing homelessness were assisted to quickly move into permanent housing while addressing their safety needs, including:

- **Child Custody**
- **Legal Services**
- **Criminal History**
- **Bad Credit History**
- **Education**
- **Job Training**
- **Employment**
- **Physical/Mental Healthcare**
- **Drug and Alcohol Treatment**
- **Childcare**

(limit 2,000 characters)

Many survivors have multiple service needs while actively search for housing. Our program utilizes a Self-Sufficiency Matrix that lists a number of client-specific needs. All clients utilize this matrix to identify and prioritize their service needs. Safety needs are always addressed first. Our victim advocacy department provides referrals to legal aid for child custody and legal services. Clients with poor credit history have the option of working through a credit curriculum in order to understand how credit works and how to repair poor credit history. Our Housing program partners with Virginia Career Works for job training, education, and employment needs. Virginia Career Works offers a monthly information session for our clients to explore options in job training, education, and employment. All clients and their children have access to our mental health services. The case manager connects clients with drug and/or alcohol treatment needs to our local community service board.

2A. Homeless Management Information System (HMIS) Implementation

Intructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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2A-1. HMIS Vendor Identification. Wellsky (formerly Bowman Systems, a Mediware Company)

Applicants must review the HMIS software vendor name brought forward from FY 2018 CoC Application and update the information if there was a change.

2A-2. Bed Coverage Rate Using HIC and HMIS Data.

Using 2019 HIC and HMIS data, applicants must report by project type:

Project Type	Total Number of Beds in 2019 HIC	Total Beds Dedicated for DV in 2019 HIC	Total Number of 2019 HIC Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) beds	499	91	408	100.00%
Safe Haven (SH) beds	0	0	0	
Transitional Housing (TH) beds	111	34	77	100.00%
Rapid Re-Housing (RRH) beds	496	56	440	100.00%
Permanent Supportive Housing (PSH) beds	666	0	395	59.31%
Other Permanent Housing (OPH) beds	186	0	159	85.48%

2A-2a. Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-2.

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-2., applicants must describe:

1. steps the CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2. how the CoC will implement the steps described to increase bed coverage to at least 85 percent.
(limit 2,000 characters)

1.PSH continues to be the only project type with a bed coverage rate below 84.99 percent. That project type currently has 59.31 percent of HMIS coverage, a slight increase from the prior year. This coverage rate is mostly due to the Veteran's Affairs HUD-VASH program not participating in HMIS. The local VA Medical Center does participate in local Coordinated Entry Systems and the annual Housing Inventory Count. 2.The VA was given an HMIS viewer license as an initial step into the process, and efforts led by the Data Collection Subcommittee to add the over 200 VASH beds to HMIS continue with discussions at the state level currently underway. The CoC will continue to outreach non-HMIS participating programs, share data and other information, provide examples for how increased participation provides better outcomes and increased resources for clients, and provide technical assistance as needed to decrease barriers to HMIS participation. The CoC also provides peer support between partner agencies to help motivate other agencies to join the system.

***2A-3. Longitudinal System Analysis (LSA) Submission.**

Applicants must indicate whether the CoC submitted its LSA data to HUD in HDX 2.0. Yes

***2A-4. HIC HDX Submission Date.**

Applicants must enter the date the CoC submitted the 2019 Housing Inventory Count (HIC) data into the Homelessness Data Exchange (HDX). 04/30/2019
(mm/dd/yyyy)

2B. Continuum of Care (CoC) Point-in-Time Count

Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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2B-1. PIT Count Date. 01/22/2019

Applicants must enter the date the CoC conducted its 2019 PIT count (mm/dd/yyyy).

2B-2. PIT Count Data–HDX Submission Date. 04/30/2019

Applicants must enter the date the CoC submitted its PIT count data in HDX (mm/dd/yyyy).

2B-3. Sheltered PIT Count–Change in Implementation.

Applicants must describe:

1. any changes in the sheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and

2. how the changes affected the CoC’s sheltered PIT count results; or
3. state “Not Applicable” if there were no changes.

(limit 2,000 characters)

Not Applicable

***2B-4. Sheltered PIT Count–Changes Due to Presidentially-declared Disaster.**

Applicants must select whether the CoC added or removed emergency shelter, No

transitional housing, or Safe-Haven inventory because of funding specific to a Presidentially-declared disaster, resulting in a change to the CoC’s 2019 sheltered PIT count.

2B-5. Unsheltered PIT Count–Changes in Implementation.

Applicants must describe:

- 1. any changes in the unsheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and**
 - 2. how the changes affected the CoC’s unsheltered PIT count results; or**
 - 3. state “Not Applicable” if there were no changes.**
- (limit 2,000 characters)**

Not Applicable

***2B-6. PIT Count–Identifying Youth Experiencing Homelessness.**

Applicants must:

Indicate whether the CoC implemented specific measures to identify youth experiencing homelessness in their 2019 PIT count. Yes

2B-6a. PIT Count–Involving Youth in Implementation.

Applicants must describe how the CoC engaged stakeholders serving youth experiencing homelessness to:

- 1. plan the 2019 PIT count;**
 - 2. select locations where youth experiencing homelessness are most likely to be identified; and**
 - 3. involve youth in counting during the 2019 PIT count.**
- (limit 2,000 characters)**

1. Outside of law enforcement and DHS representatives in each jurisdiction of the CoC, the service provider most serving at-risk and homeless youth is the LGBT Life Center. DHS and the Center staff actively participate in PIT planning each year.
2. The Center, law enforcement partners, outreach staff at various agencies, and the LGBT Life Center staff provided specific areas known to be locations where homeless youth gather to be included in the PIT Count outreach.
3. No specific youth were involved in the PIT Count as volunteers in 2019.

2B-7. PIT Count–Improvements to Implementation.

Applicants must describe the CoC’s actions implemented in its 2019 PIT count to better count:

- 1. individuals and families experiencing chronic homelessness;**

**2. families with children experiencing homelessness; and
3. Veterans experiencing homelessness.
(limit 2,000 characters)**

1-3. The CoC adopted the prioritization notice for persons & families experiencing chronic homelessness & also prioritizes veterans; resources & training on the new HMIS data standards & documentation were provided. The CoC continues to participate in the state-wide effort to maintain a functional end to veteran homelessness. These efforts include retaining a current by-name list of veterans & chronic persons and households, thus assuring their location is likely known on the night of the Count. Experienced outreach workers canvassed known locations; specific training around the length of time homeless & disability questions on the Count survey was included in the volunteer training to improve the accuracy of chronic homeless data. Special outreach for the chronically homeless and veterans was provided by the following: the Road2Home program, which specializes in outreach & housing chronic individuals and/or veterans experiencing Serious Mental Illness or Substance Abuse, staff from local Departments of Human Services, the Veterans Affairs Medical Center, and a formerly homeless representative. Coverage included both non-HMIS participating shelters and places not meant for human habitation. The 2019 Count coincided with the City of Norfolk's Project Homeless Connect, increasing coverage for unsheltered persons. Further, during the 2019 Count, law enforcement was engaged and participated in each jurisdiction with experienced outreach workers to ensure their involvement was culturally competent.

3A. Continuum of Care (CoC) System Performance

Instructions

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*3A-1. First Time Homeless as Reported in HDX.

Applicants must:

Report the Number of First Time Homeless as Reported in HDX.	1,766
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3A-1a. First Time Homeless Risk Factors.

Applicants must:

- 1. describe the process the CoC developed to identify risk factors the CoC uses to identify persons becoming homeless for the first time;**
- 2. describe the CoC’s strategy to address individuals and families at risk of becoming homeless; and**
- 3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time. (limit 2,000 characters)**

1. The CoC Lead Agency brought together prevention service providers and Hotline staff to analyze local emergency shelter data in HMIS and determine risk factors to identify persons becoming homeless for the first-time. Locally, those risk factors include: serious mental illness, developmental/physical disabilities, substance use, households with limited income (earned vs. benefits), current and past domestic violence, single Heads of Household, pregnancy; large families; and residence prior to entering shelter. The CoC uses the data from emergency shelter clients to establish priorities for prevention assistance on an annual basis. 2.The Regional Housing Crisis Hotline and Departments of Human Services use a screening tool for individuals

and families qualifying for both emergency shelter or prevention programs to first assess whether prevention strategies can save a household's residence and secondly to determine if diversion tactics are applicable to avoid the need for shelter services. Where prevention is indicated, the Hotline makes direct referrals to community-wide prevention programs, including EFSP, faith-based programs, SSVF, State-funded prevention programs and mainstream benefits. When shelter is needed, the Hotline will complete and attach a Diversion Assessment (DA) to all emergency shelter referrals. Shelters are required to start each intake with a review of the DA and a repeated attempt to divert the household. 3. The Governing Board is responsible for overseeing the CoC's strategy to reduce first time homelessness, accepting recommendations for changes from other Committee Chairs for discussion and voting.

***3A-2. Length of Time Homeless as Reported in HDX.**

Applicants must:

Report Average Length of Time Individuals and Persons in Families Remained Homeless as Reported in HDX.	320
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3A-2a. Strategy to Reduce Length of Time Homeless.

Applicants must:

- 1. describe the CoC's strategy to reduce the length of time individuals and persons in families remain homeless;**
 - 2. describe how the CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and**
 - 3. provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the length of time individuals and families remain homeless.**
- (limit 2,000 characters)**

1. The average length of time homeless for households served by HMIS participating ES, TH & PH programs is 320 bed nights (SPM 1a1.2). While the CoC reported an increase in overall chronic homelessness between 2018-2019, 41% of those identified were on the SCC housing registries; of those, 42% have since been housed. Providers have improved data quality to comply with the new rule. Service Coordination Committees (SCC) coordinate housing placements and plans for homeless households to expedite housing exits. The VI-SPDAT and chronic homeless assessments are used to prioritize those homeless the longest and most vulnerable. SCCs have an off-week referral process to reduce time between assessment and referral.

2. The CoC Coordinated Entry process is in HMIS to better track the length of time individuals and persons in families are awaiting housing placement, and the time between project start date and housing move-in date. APRs are reviewed and performance targets established to monitor length of stay for ES and TH programs and exits to PH compared to unknown or back to homelessness. The CoC has decreased barriers to increase accessibility for the chronically homeless population to all programs. HMIS data & service gaps identified by the Housing Registries are used to guide funding decisions & target existing resources, including ESG state and local funds to increase RRH capacity. HMIS data and the Housing Registry are used to monitor and reduce

the length of time that individuals and families remain homeless at both the CoC and project level.

3. The Governing Board monitors all strategies to reduce length of time homeless.

***3A-3. Successful Permanent Housing Placement and Retention as Reported in HDX.**

Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid rehousing that exit to permanent housing destinations as reported in HDX.	34%
2. Report the percentage of individuals and persons in families in permanent housing projects, other than rapid rehousing, that retain their permanent housing or exit to permanent housing destinations as reported in HDX.	98%

3A-3a. Exits to Permanent Housing Destinations/Retention of Permanent Housing.

Applicants must:

- 1. describe the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;**
- 2. provide the organization name or position title responsible for overseeing the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;**
- 3. describe the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations; and**
- 4. provide the organization name or position title responsible for overseeing the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations.**

(limit 2,000 characters)

1. Coordinated entry and assessment increases appropriate referrals so the correct services are offered to help clients obtain and maintain permanent housing. Increased participation in HMIS of street outreach projects allows for better tracking of the unsheltered population, which helps ensure those persons are followed until placement. To increase exits to permanent housing, the CoC pursues new PH opportunities, advocates for affordable housing, and implements Move On strategies to create vacancies in the system. Individuals and persons in families being served in ES, TH and RRH programs are engaged early in the process to identify a housing plan, connect to mainstream resources, and secure employment or increase income (when possible) in order to increase exits to permanent housing and maintain stability. Housing providers engage with landlords to increase the network of affordable housing units accessible to persons exiting homelessness.

2. The Program Monitoring

Committee is responsible for overseeing the strategy to increase PH exits from ES, SH, TH and RRH. 3. The CoC consistently reports rates of retention and permanent housing destinations above 90% for individuals and persons in families served in PH projects. This success is attributed to the high-quality case management services provided, increasing access to mainstream benefits and employment (when appropriate), utilizing the best practices of both housing first and No Wrong Door, and prioritizing permanent housing placements for the most vulnerable, based on a common assessment tool. 4. The Program Monitoring Committee is responsible for overseeing the strategy to increase PH exits from PH other than RRH.

***3A-4. Returns to Homelessness as Reported in HDX.**

Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families returning to homelessness over a 6-month period as reported in HDX.	3%
2. Report the percentage of individuals and persons in families returning to homelessness over a 12-month period as reported in HDX.	4%

3A-4a. Returns to Homelessness–CoC Strategy to Reduce Rate.

Applicants must:

- 1. describe the strategy the CoC has implemented to identify individuals and persons in families who return to homelessness;**
- 2. describe the CoC’s strategy to reduce the rate of additional returns to homelessness; and**
- 3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the rate individuals and persons in families return to homelessness. (limit 2,000 characters)**

1. The CoC reviews HMIS data to determine common factors of persons who return to homelessness. This review is in conjunction with analysis of the System Performance Measures, and considers the project type and the time frame the majority of returns occur. The CoC consistently reports total rates of returns to homelessness within 2 years of permanent housing under 14%. 2. Based on HMIS data, local prevention funds are targeted for persons with prior histories of homelessness. The Regional Housing Crisis Hotline's use of HMIS allows persons who meet this priority to be directly referred to prevention and diversion programs or linked with past service providers for stabilization services. The CoC Scorecard gauges performance at the project level for outcomes identified as high priority by the Continuum. The Scorecard includes categories for exits to homelessness, and exits to Permanent Housing and Housing Stability. Combined, these categories account for 30% of the points available on the Scorecard. Programs with scores below the threshold are ranked low and considered for reallocation. Further, the CoC works to increase collaboration with the community to increase stabilization resources. Providers meet monthly to match households with employment opportunities, as well as provide job training and job readiness services. Providers discuss local job fairs,

employment resources, job trainings and readiness events as well as employment roundtables that are announced and open to homeless households. 3. The Governing Board oversees CoC strategies to reduce returns to homelessness.

***3A-5. Cash Income Changes as Reported in HDX.**

Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their employment income from entry to exit as reported in HDX.	40%
2. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their non-employment cash income from entry to exit as reported in HDX.	25%

3A-5a. Increasing Employment Income.

Applicants must:

- 1. describe the CoC's strategy to increase employment income;**
 - 2. describe the CoC's strategy to increase access to employment;**
 - 3. describe how the CoC works with mainstream employment organizations to help individuals and families increase their cash income; and**
 - 4. provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase jobs and income from employment.**
- (limit 2,000 characters)**

1. The CoC utilizes a Housing and Employment First best practice approach upon initial contact to rapidly engage households in increasing access to cash income and mainstream benefits while maintaining stable housing. Additionally, some CoC member agencies utilize HUD funds to employ job coaches to increase access to income.
2. In 2017, the CoC launched the monthly Employment Round-table, which joined CoC-funded agencies, service providers, the Hampton Roads Workforce Development Board, the Virginia Employment Commission, faith-based organizations and businesses to expand the workforce and eliminate any barriers to connecting households to the region's workforce system, training, and employment resources. The group led a 100-day employment challenge which connected 125 persons to employment within 100 days and also holds employment readiness trainings and hiring events.
3. These activities are made possible through partnerships between the CoC, the Norfolk Office to End Homelessness (now closed), the Virginia Employment Commission, Virginia Career Works and Tidewater Community College. The CoC also maintains a weekly listserv that shares job fairs & opportunities with partner agencies to maximize access to employment. The CoC partners with Goodwill Industries to connect homeless persons to training, employment and management opportunities in the hospitality industry. The CoC continues to explore innovative ways to leverage the Workforce Innovations Opportunity Act (WIOA) & mainstream benefits such as TANF & SNAPET funding to eliminate

barriers to employment & increase cash income for households experiencing homelessness.

4. The Program Monitoring Committee oversees the strategy to increase income growth from employment. This is accomplished through System Performance Measure reviews and the CoC's scorecard review process.

3A-5b. Increasing Non-employment Cash Income.

Applicants must:

- 1. describe the CoC's strategy to increase non-employment cash income;**
- 2. describe the CoC's strategy to increase access to non-employment cash sources;**
- 3. provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase non-employment cash income.**

1. All applicants are screened at project intake and through the Regional Housing Crisis Hotline for income, mainstream benefits and resources as part of a diversion strategy. Potentially eligible participants are then referred to apply for all programs available (i.e. TANF, SNAP, SSI, unemployment, Medicaid, etc.) as part of the housing stabilization plan.

2. The Norfolk Department of Human Services (NDHS) also has a benefits worker at the Children's Hospital of the King's Daughters to assist families with healthcare issues to apply for Medicaid and FAMIS. Individuals can apply for benefits at any Department of Human Services throughout the CoC, online at www.commonhelp.com, and via phone at Enterprise Customer Service Center. For those without computer or phone access, the CoC has partnered with all public libraries to facilitate online and phone benefits applications. The CoC is also exploring ways to use SOAR to expedite the applications for benefits for children, and to get more staff SOAR certified.

3. The Program Monitoring Committee and Governing Board oversee the CoC strategies regarding increasing employment and non-employment cash income as they are reviewed during the peer review process.

3A-5c. Increasing Employment. Attachment Required.

Applicants must describe how the CoC:

1. promoted partnerships and access to employment opportunities with private employers and private employment organizations, such as holding job fairs, outreach to employers, and partnering with staffing agencies; and

2. is working with public and private organizations to provide meaningful, education and training, on-the-job training, internship, and employment opportunities for residents of permanent supportive housing that further their recovery and well-being.

(limit 2,000 characters)

1-2. The CoC refers its participants in need of occupational skills training to receive licensure or certifications to the Virginia Career Works (VCW) Hampton Roads Region Centers. There are four VCW Centers in the SVHC service area and they represent WIOA, VEC, DARS, and Adult Continuing Education. Services include basic career services such as use of resource room, on-site hiring events, employment workshops, labor market information. Individualized

career services include one-on-one career counseling, training, employment readiness, on-the-job training programs and employment follow up. Referral for homeless veterans are made to the Hampton Roads Veteran Employment Center where all of the above services are received and more specifically tailored to veterans. The CoC also refers veterans to Mission United and to STOP Inc., which provides employment support to eligible participants through its Homeless Veteran's program that helps reintegrate homeless Veterans into meaningful employment and promotes effective service delivery systems that will address the complex problems facing homeless Veterans. The programs targets labor market industries including General Labor, Information Technology, Food Service, and Administrative Support. STOP inc. assists veterans to identify appropriate job leads based on the participant's skill set and experience, accompanies Veterans to Job Fairs, Interviews, Trainings, ensures that participant applies for at least 3 jobs at minimum on a monthly basis until placed in employment, assists with applications and provides support to increase a participant's employability. The HVRP team hosts a quarterly employer roundtable to establish and maintain relationships with leading area employers. In the FY 18-19, STOP's HVRP team enrolled a total 159 homeless Vets whereas 62% (90) of the enroll total were successfully placed into gainful job opportunities, at an average hourly wage of \$12.03 per hour.

3A-5d. Promoting Employment, Volunteerism, and Community Service.

Applicants must select all the steps the CoC has taken to promote employment, volunteerism and community service among people experiencing homelessness in the CoC's geographic area:

1. The CoC trains provider organization staff on connecting program participants and people experiencing homelessness with education and job training opportunities.	<input type="checkbox"/>
2. The CoC trains provider organization staff on facilitating informal employment opportunities for program participants and people experiencing homelessness (e.g., babysitting, housekeeping, food delivery).	<input type="checkbox"/>
3. The CoC trains provider organization staff on connecting program participants with formal employment opportunities.	<input type="checkbox"/>
4. The CoC trains provider organization staff on volunteer opportunities for program participants and people experiencing homelessness.	<input type="checkbox"/>
5. The CoC works with organizations to create volunteer opportunities for program participants.	<input type="checkbox"/>
6. The CoC works with community organizations to create opportunities for civic participation for people experiencing homelessness (e.g., townhall forums, meeting with public officials).	<input type="checkbox"/>
7. Provider organizations within the CoC have incentives for employment.	<input type="checkbox"/>
8. The CoC trains provider organization staff on helping program participants budget and maximize their income to maintain stability in permanent housing.	<input type="checkbox"/>

**3A-6. System Performance Measures 05/31/2019
Data-HDX Submission Date**

Applicants must enter the date the CoCs submitted its FY 2018 System Performance Measures data in HDX. (mm/dd/yyyy)

3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices>

Warning! The CoC Application score could be affected if information is incomplete on this formlet.

3B-1. Prioritizing Households with Children.

Applicants must check each factor the CoC currently uses to prioritize households with children for assistance during FY 2019.

1. History of or Vulnerability to Victimization (e.g. domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
2. Number of previous homeless episodes	<input checked="" type="checkbox"/>
3. Unsheltered homelessness	<input checked="" type="checkbox"/>
4. Criminal History	<input checked="" type="checkbox"/>
5. Bad credit or rental history	<input checked="" type="checkbox"/>
6. Head of Household with Mental/Physical Disability	<input checked="" type="checkbox"/>

3B-1a. Rapid Rehousing of Families with Children.

Applicants must:

1. describe how the CoC currently rehouses every household of families with children within 30 days of becoming homeless that addresses both housing and service needs;

2. describe how the CoC addresses both housing and service needs to ensure families with children successfully maintain their housing once

assistance ends; and

3. provide the organization name or position title responsible for overseeing the CoC’s strategy to rapidly rehouse families with children within 30 days of them becoming homeless. (limit 2,000 characters)

1.The Regional Housing Crisis Hotline, Departments of Human Services (DHS) and dedicated family outreach workers assess families quickly and offer diversion assistance first. When diversion is not possible, the CoC prioritizes the most vulnerable households for shelter placement. Families in shelter and those who are otherwise literally homeless are immediately referred to the Service Coordination Committee-Families, a group of providers that conducts weekly case conferencing for households with children and matches them with housing vacancies and other identified wraparound services. Since FY13, the CoC has increased Federal and State RRH funding by 90%, which has resulted in a 30-day average length of time between system entry and PH placement. 2. Once the household is placed, providers continue case management to ensure the household will remain stable after financial assistance ends. Through progressive engagement, if a household is in a homeless program and the provider recognizes the household requires higher level housing or case management intervention, the household may be brought back to SCC for an appropriate referral. Once the rental assistance ends, providers are still encouraged to bring clients back to SCC if the household requires other wrap-around services to maintain housing. Additionally, the CoC has partnered with the Norfolk Redevelopment and Housing Authority (NRHA) and local TBRA programs to fill designated public housing units and Housing Choice vouchers with clients graduating from homeless programs. 3. The Governing Board reviews data provided by the Hotline and SCC to determine if households continue to be housed within 30 days.

3B-1b. Antidiscrimination Policies.

Applicants must check all that apply that describe actions the CoC is taking to ensure providers (including emergency shelter, transitional housing, and permanent housing (PSH and RRH)) within the CoC adhere to antidiscrimination policies by not denying admission to or separating any family members from other members of their family or caregivers based on any protected classes under the Fair Housing Act, and consistent with 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or - Insured Housing.

1. CoC conducts mandatory training for all CoC- and ESG-funded housing and services providers on these topics.	<input type="checkbox"/>
2. CoC conducts optional training for all CoC- and ESG-funded housing and service providers on these topics.	<input checked="" type="checkbox"/>
3. CoC has worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	<input checked="" type="checkbox"/>
4. CoC has worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within the CoC geographic area that might be out of compliance and has taken steps to work directly with those facilities to come into compliance.	<input type="checkbox"/>

3B-1c. Unaccompanied Youth Experiencing Homelessness–Addressing Needs.

Applicants must indicate whether the CoC’s strategy to address the unique needs of unaccompanied youth experiencing homelessness who are 24 years of age and younger includes the following:

1. Unsheltered homelessness	Yes
2. Human trafficking and other forms of exploitation	Yes
3. LGBT youth homelessness	Yes
4. Exits from foster care into homelessness	Yes
5. Family reunification and community engagement	Yes
6. Positive Youth Development, Trauma Informed Care, and the use of Risk and Protective Factors in assessing youth housing and service needs	Yes

3B-1c.1. Unaccompanied Youth Experiencing Homelessness–Prioritization Based on Needs.

Applicants must check all that apply that describes the CoC’s current strategy to prioritize unaccompanied youth based on their needs.

1. History of, or Vulnerability to, Victimization (e.g., domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
2. Number of Previous Homeless Episodes	<input checked="" type="checkbox"/>
3. Unsheltered Homelessness	<input checked="" type="checkbox"/>
4. Criminal History	<input checked="" type="checkbox"/>
5. Bad Credit or Rental History	<input checked="" type="checkbox"/>

3B-1d. Youth Experiencing Homelessness–Housing and Services Strategies.

Applicants must describe how the CoC increased availability of housing and services for:

1. all youth experiencing homelessness, including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive; and

2. youth experiencing unsheltered homelessness including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive.

(limit 3,000 characters)

1-2. A youth needs assessment was conducted by the CoC in 2017 which, coupled with national promising practices, has informed several strategies focused on increasing access to housing and services for youth. A

comprehensive youth system model Blueprint for Youth was developed as a strategic plan for developing, expanding, and modifying projects to be youth specific, culturally competent and accessible for youth. Specific long-term strategies have been developed to address the unique needs of youth identifying as LGBTQ; to appeal to youth exiting into homelessness from foster care and the juvenile justice systems; and to serve unaccompanied youth enrolled in high school. Funding was secured from individual donors, local foundations and the United Way to implement the Blueprint for Youth including the establishment of a Youth Action Council, the development of a youth-centric coordinated entry process, and development of additional short term housing options which accessible for unsheltered youth. With support of the CoC, a state housing trust fund grant of \$100,000 was awarded to the Chesapeake Department of Human Services to establish a rapid rehousing program for unaccompanied homeless youth between the ages of 18 and 24. The program serves youth enrolled in high school and referred by McKinney Vento staff or those exiting from foster care or the juvenile detention center into homelessness. The program is a “pilot” for the CoC and will serve as a model for other jurisdictions as the regional youth system is expanded. Two municipalities within the CoCs actively participate in the Blueprint for Youth and are formulating cross-system collaborations between the public housing authorities, public child welfare agencies and the CoC to incorporate Foster Youth to Independence (FYI) Tenant Protection Vouchers to increase housing capacity accessible to youth.

The CoC continues to collaborate with the five housing authorities to increase permanent housing options for parenting youth between the ages of 18 and 24 by expanding “move on” strategies within CoC funded permanent supportive housing projects. One housing authority applied for 100 vouchers of which 5% to 10% are projected to be utilized by parenting youth moving from HUD funded rapid rehousing or permanent supportive housing programs. A large percentage of PIT respondents indicated they did not feel safe or had experienced abuse at the hands of those providing temporary housing. Additionally, respondents and participants in focus groups indicated that they did not utilize shelters because of perceived barriers and safety concerns with the traditional adult homeless shelters. Discussions are underway with private developers and hotel operators to explore the concept of a “youth hostel” program to provide safe, accessible, low barrier, short term housing for unsheltered youth who are currently on the streets or those who are vulnerable because they have sought shelter with strangers.

3B-1d.1. Youth Experiencing Homelessness–Measuring Effectiveness of Housing and Services Strategies.

Applicants must:

- 1. provide evidence the CoC uses to measure each of the strategies in question 3B-1d. to increase the availability of housing and services for youth experiencing homelessness;**
- 2. describe the measure(s) the CoC uses to calculate the effectiveness of both strategies in question 3B-1d.; and**
- 3. describe why the CoC believes the measure it uses is an appropriate way to determine the effectiveness of both strategies in question 3B-1d. (limit 3,000 characters)**

1.Housing Trust Funds of \$100,000 were granted to Chesapeake DHS by the Commonwealth of Virginia in May of 2019 for homeless youth ages 18-24. The project is included in HMIS and progress towards the goal of housing 10 youth are monitored and reported quarterly. The CoC also reports the number of sheltered and unsheltered youth identified during the annual Point in Time Count.

2. The CoC uses the following measures to calculate effectiveness: quarterly review of outcomes reported in CoC APRs, increased capacity on the CoC Housing Inventory for programs serving youth, increased annual funding for programs serving youth, and annual assessment of services provided to both sheltered and unsheltered youth. The CoC is working to decrease the number of unsheltered youth identified during the Point in Time Count, while increasing services for youth experiencing homelessness. The increase in services may actually increase the numbers counted in shelter during the Count, until a youth-centric system is implemented. By measuring outcomes such as increased income, benefits and housing stability, the CoC as a whole is aware of specific challenges facing youth in RRH and TH programs. By measuring housing program capacity and funding availability, the CoC can establish a baseline and evaluate progress towards the goals of increasing availability of housing and services for youth experiencing homelessness. Focusing on the needs compared to resources currently available will allow the CoC to strategically allocate resources for youth.

3B-1e. Collaboration–Education Services.

Applicants must describe:

- 1. the formal partnerships with:**
 - a. youth education providers;**
 - b. McKinney-Vento LEA or SEA; and**
 - c. school districts; and**

- 2. how the CoC collaborates with:**
 - a. youth education providers;**
 - b. McKinney-Vento Local LEA or SEA; and**
 - c. school districts.**

(limit 2,000 characters)

The CoC Lead Agency convened a Regional Youth Committee with representatives from all area McKinney-Vento School Liaisons, Day Centers, shelters, outreach programs, Departments of Human Services, the LGBT Life Center, and area colleges and universities. The City of Chesapeake and participating providers have identified homeless youth as an under-served target population and have devoted the last year to convening relevant parties, assessing existing resources, getting input from youth with lived experience and identifying gaps in services. High School personnel have been highly involved in the process and will continue to participate as action plans are implemented. 4. Additionally, through MOUs, Norfolk and Suffolk public schools provide student’s educational data monthly to ForKids to appropriately provide services and track outcomes of homeless children/youth. Staff participate in school-based meetings to provide support services as needed. In addition, Suffolk Public Schools provides students transportation home from the ForKids 21st Century Learning Center.

3B-1e.1. Informing Individuals and Families Experiencing Homeless about Education Services Eligibility.

**Applicants must describe policies and procedures the CoC adopted to inform individuals and families who become homeless of their eligibility for education services.
(limit 2,000 characters)**

Family providers dedicate staff to the educational advocacy of each child, ensuring they are properly enrolled in school and their rights are not violated under the McKinney-Vento Homeless Education Assistance Improvement Act. Upon entry, staff inform school personnel of the family’s present housing situation, along with a consent to exchange and disclose information letter. Providers assist parents with the McKinney-Vento Homeless Assistance Transportation Request with the student’s school of origin and communicate with school officials and the homeless liaison. ForKids provides school-based academic and social emotional intervention for students identified as homeless under McKinney-Vento at Ocean View Elementary School in Norfolk, and John F. Kennedy Middle School in Suffolk (serving multiple schools within the Boys & Girls Club program). The team collaborates closely with the Homeless Liaisons, principals, guidance counselors and teachers at the designated schools to advocate for eligible students, provide remedial instruction and refer families to shelter programs when appropriate. Staff participate in school-based meetings to provide support services as needed.

3B-1e.2. Written/Formal Agreements or Partnerships with Early Childhood Services Providers.

Applicant must indicate whether the CoC has an MOU/MOA or other types of agreements with listed providers of early childhood services and supports and may add other providers not listed.

	MOU/MOA	Other Formal Agreement
Early Childhood Providers	Yes	No
Head Start	Yes	No
Early Head Start	No	No
Child Care and Development Fund	No	No
Federal Home Visiting Program	Yes	No
Healthy Start	Yes	No
Public Pre-K	No	No
Birth to 3 years	Yes	No
Tribal Home Visting Program	No	No
Other: (limit 50 characters)		
Minus 9 to 5	No	Yes

3B-2. Active List of Veterans Experiencing Homelessness.

Applicant must indicate whether the CoC uses an active list or by-name list to identify all veterans experiencing homelessness in the CoC. Yes

3B-2a. VA Coordination–Ending Veterans Homelessness.

Applicants must indicate whether the CoC is actively working with the U.S. Department of Veterans Affairs (VA) and VA-funded programs to achieve the benchmarks and criteria for ending veteran homelessness. Yes

3B-2b. Housing First for Veterans.

Applicants must indicate whether the CoC has sufficient resources to ensure each veteran experiencing homelessness is assisted to quickly move into permanent housing using a Housing First approach. Yes

3B-3. Racial Disparity Assessment. Attachment Required.

Applicants must:
 1. select all that apply to indicate the findings from the CoC’s Racial Disparity Assessment; or
 2. select 7 if the CoC did not conduct a Racial Disparity Assessment.

1. People of different races or ethnicities are more likely to receive homeless assistance.	<input checked="" type="checkbox"/>
2. People of different races or ethnicities are less likely to receive homeless assistance.	<input type="checkbox"/>
3. People of different races or ethnicities are more likely to receive a positive outcome from homeless assistance.	<input checked="" type="checkbox"/>
4. People of different races or ethnicities are less likely to receive a positive outcome from homeless assistance.	<input type="checkbox"/>
5. There are no racial or ethnic disparities in the provision or outcome of homeless assistance.	<input checked="" type="checkbox"/>
6. The results are inconclusive for racial or ethnic disparities in the provision or outcome of homeless assistance.	<input type="checkbox"/>
7. The CoC did not conduct a racial disparity assessment.	<input type="checkbox"/>

3B-3a. Addressing Racial Disparities.

Applicants must select all that apply to indicate the CoC’s strategy to address any racial disparities identified in its Racial Disparities Assessment:

1. The CoC is ensuring that staff at the project level are representative of the persons accessing homeless services in the CoC.	<input checked="" type="checkbox"/>
2. The CoC has identified the cause(s) of racial disparities in their homeless system.	<input type="checkbox"/>
3. The CoC has identified strategies to reduce disparities in their homeless system.	<input checked="" type="checkbox"/>
4. The CoC has implemented strategies to reduce disparities in their homeless system.	<input type="checkbox"/>
5. The CoC has identified resources available to reduce disparities in their homeless system.	<input checked="" type="checkbox"/>
6: The CoC did not conduct a racial disparity assessment.	<input type="checkbox"/>

4A. Continuum of Care (CoC) Accessing Mainstream Benefits and Additional Policies

Instructions:

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4A-1. Healthcare—Enrollment/Effective Utilization

Applicants must indicate, for each type of healthcare listed below, whether the CoC assists persons experiencing homelessness with enrolling in health insurance and effectively utilizing Medicaid and other benefits.

Type of Health Care	Assist with Enrollment	Assist with Utilization of Benefits?
Public Health Care Benefits (State or Federal benefits, Medicaid, Indian Health Services)	Yes	Yes
Private Insurers:	Yes	Yes
Non-Profit, Philanthropic:	Yes	Yes
Other: (limit 50 characters)		
Healthcare for the Homeless	Yes	Yes

4A-1a. Mainstream Benefits.

Applicants must:

- 1. describe how the CoC systematically keeps program staff up to date regarding mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within the geographic area;**
- 2. describe how the CoC disseminates the availability of mainstream resources and other assistance information to projects and how often;**
- 3. describe how the CoC works with projects to collaborate with healthcare organizations to assist program participants with enrolling in**

health insurance;

4. describe how the CoC provides assistance with the effective utilization of Medicaid and other benefits; and

5. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy for mainstream benefits. (limit 2,000 characters)

1.DHS staff attend CoC meetings to report any resource changes that affect client eligibility. TANF/VIEW staff accept SCC referrals & expedite the application process. The CoC maintains a list of active SOAR-trained members who work to expedite the approval of disability income applications for SSI/SSDI benefits. Housing providers & street outreach workers are continuously trained on accessing benefits. Clients are given information on additional services, including: child care, child welfare, and Family Assessment & Planning Team. The CoC attends community fairs where information regarding mainstream benefits & other resources is provided. Benefit services teams, coordinated entry staff, and outreach workers participate in Impact Wednesday and Project Homeless Connect events, reinforcing CoC partnerships. Informational updates and changes in policy concerning mainstream benefits are presented at general membership & relevant subcommittee meetings.

2-4.The CoC uses the CommonHelp website for electronic applications, setting walk-in DHS appointments to obtain benefits applications, and allowing telephone requests to send applications through the mail. Additionally, Chesapeake hosts monthly Impact events for homeless individuals, which serve as one-stops where DHS staff complete SNAP and Medicaid applications on-site. Once applications are completed & submitted, providers assist clients with follow up with the workers assigned to the applications and ensure clients attend interviews or request telephone interviews, if needed. In addition, providers assist clients with obtaining verification for the applications. Private & public funding supports staffing at some agencies to provide these services. Outreach workers also see clients in shelters and assist them with completing applications online.

5. The Governance Board oversees mainstream benefits strategies and communication and training activities. A member of DHS leadership serves on the Governance Board.

4A-2. Lowering Barriers to Entry Data:

Applicants must report:

1. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition.	16
2. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	16
Percentage of new and renewal PSH, RRH, Safe-Haven, SSO non-Coordinated Entry projects the CoC has ranked in its CoC Priority Listing in the FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

4A-3. Street Outreach.

Applicants must:

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- 1. describe the CoC’s street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;**
- 2. state whether the CoC’s Street Outreach covers 100 percent of the CoC’s geographic area;**
- 3. describe how often the CoC conducts street outreach; and**
- 4. describe how the CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance. (limit 2,000 characters)**

1. CoC outreach staff travel to locations such as homeless shelters, day centers, libraries, and soup kitchens. Outreach staff respond to calls from the Regional Housing Crisis Hotline and others (police, public officials, citizens) to engage with homeless individuals as quickly as possible. Outreach staff take as much time as needed to build rapport leaving contact cards and supplies if individuals decline additional services. Outreach staff are vigilant in their search for encampments while traveling and often perform impromptu engagement in the community. 2. Outreach covers 100% of the CoC’s geographic area and includes PATH, Cooperative Agreements to Benefit Homeless Individuals (CABHI), VA Medical Center, Norfolk Office to End Homelessness, faith-based agencies and CoC dedicated workers, and is conducted 5 days a week. Referrals are received daily from the Hotline and the faith community, police, fire departments, food pantries and private citizens. Outreach workers respond via phone to meet clients and perform an intake wherever they are located. If a phone number is not available, outreach will search for the client in the last known location. Outreach works with the CSB to assist clients with Serious Mental Illness and cognitive disabilities. For those with physical disabilities, transportation is provided to DHS; transportation to housing appointments with partner agencies is provided for all clients. To ensure those least likely to request assistance are engaged, CSB, DHS, outreach staff, and other wraparound service providers coordinate at coordinated entry meetings to connect persons experiencing homelessness to mainstream benefits. Clients without phone access are informed of outreach office locations and may utilize phones at any DHS or CSB at any time. DHS works to get client phones through Medicaid/SNAP benefits to increase accessibility. Outreach from all programs staff both summer and winter shelters in each jurisdiction.

4A-4. RRH Beds as Reported in HIC.

Applicants must report the total number of rapid rehousing beds available to serve all household types as reported in the Housing Inventory Count (HIC) for 2018 and 2019.

	2018	2019	Difference
RRH beds available to serve all populations in the HIC	432	496	64

4A-5. Rehabilitation/Construction Costs–New No Projects.

Applicants must indicate whether any new project application the CoC ranked and submitted in its CoC Priority Listing in the FY 2019 CoC Program Competition is requesting \$200,000 or more in funding for housing rehabilitation or new construction.

4A-6. Projects Serving Homeless under Other Federal Statutes. No

Applicants must indicate whether the CoC is requesting to designate one or more of its SSO or TH projects to serve families with children or youth defined as homeless under other federal statutes.