Southeastern Virginia Homeless Coalition
MINUTES

Meeting date | time *4/6/2017 1:00 PM* | **Meeting location** *The Planning Council*, *Norfolk*, *VA*

Type of meeting *Executive Committee*

Attendees

Mary Riley, City of Chesapeake

Juanita Dowdy, ForKids

Delia Johnson, ForKids

Alicia Snyder, ForKids

Pam Wong, NDHS

Kim Lombart, NDHS – HART

Carolsue McGehee, Norfolk CSB

John Boylan, Norfolk OTEH

Mike Wasserberg, Norfolk OTEH

John Guglielmino, Norfolk OTEH

Maddi Zingraff, The Planning Council

Yilla J. Smith, The Planning Council

Hugo Elfinstone, Virginia Supportive Housing

AGENDA TOPICS

Agenda topic *Approval of March 2, 2017 Minutes*

DISCUSSION: The Committee voted to approve the March 2, 2017 minutes as written.

Agenda topic *Committee Reports*

DISCUSSION:

- SCC Singles: The Committee elected J. Guglielmino, Norfolk Office to End Homelessness, as Committee Co-Chair. At the last meeting, the Committee reviewed and updated the housing registry and observed that the majority of individuals who scored low on the VI-SPDAT self-resolved. Those on the registry waiting for Permanent Supportive Housing placements are still engaged. The Committee has also updated the disposition policy, which requests that referring agencies complete referrals within a week, and receiving agencies provide a disposition within 30 days.
- SCC Families: SCC-F put forth a motion to the Program Monitoring Committee to request that when a chronic Permanent Supportive Housing unit becomes available, the Committee may vet households for 45 days in an attempt to find one that meets the chronic definition prior to moving on to a non-chronic family. The Program Monitoring Committee recommended that PSH providers submit vacancies before they happen via the Daily Vacancy Report and allow the Committee 15 days to identify chronic family before moving on to a non-chronic family. Additionally, SCC-F is still working to transition the housing registry into HMIS; ForKids will have access to the HMIS program in order to add households served through Rapid Re-Housing that are not presented at SCC-F. The Planning Council will meet with Domestic Violence providers; HUD allows DV referrals to be completed through the CoC's Service Coordination process. At the next meeting, ForKids and Genieve will identify the users who will enter their data. The CoC still needs to address agencies who receive funding but do not accept referrals from SCC's.
- Program Monitoring Committee: The Committee addressed the Housing Crisis Hotline accepting calls regionally and the difficulty in safety planning for families with immediate shelter needs due to the larger

call volume. The CoC needs to determine how many SVHC families are presenting with shelter needs and how many are turned away from Emergency Overnight (ERO) placement. To determine where the **problem** begins, the CoC identified that City of Origin within the ERO report, the jurisdiction from which the caller is calling, where benefits are issues, and the current location of the caller. Because City of Origin is no longer a data standard, each agency and CoC needs to answer City of Origin responses in the same way. The Department of Housing and Neighborhood Preservation allow 72 hours to respond to a referral from ForKids when a family spends the night in ERO. Members discussed including Virginia Beach on the Daily Vacancy Report as well as including them in the development of a new Coordinated Assessment Oversight Committee. Carolsue, SVHC Chair, will request questions regarding the process, which will then be submitted to ForKids by April 27, 2017. Members agreed that the Executive Committee will continue the discussion.

- <u>HMIS Committee</u>: The Committee will meet in April. There are some concerns about the new APR which cannot run a system-wide report. The Planning Council is attending an upcoming data conference and will work to learn about system-wide reporting.
- <u>System Redesign Committee</u>:   The Committee began a review of the SVHC Bylaws to determine what should remain in the document and what should be placed in the Governance Charter. The Committee discovered that the SVHC elected a new slate of officers but did not identify terms, therefore resulting in the following motion: Current officers are interim until the annual meeting in June, where all officers will be elected officially for 2 year staggered terms. All members voted to approve the motion; the motion passed.

Agenda topic *April SVHC General Membership Meeting*

DISCUSSION: Committee agreed on the following agenda:

- <u>Phrase of the Month/Presentation(s)</u>   Point In Time Count/Housing Inventory Count
- <u>Committee Updates</u>

Agenda topic *CoC Scorecard Review Process*

DISCUSSION: The CoC needs to identify a process for amending and approving the CoC Scorecard and determine if members of the Executive Committee are conflicted, as voting on the evaluation tool affects funding decisions. The Scorecard Review Committee will reconvene the second week of May.

Agenda topic *Regional Youth Count*

DISCUSSION: McKinney-Vento liaisons participated in the last meeting to provide input on the Youth Count survey. The survey will be distributed electronically via social media to reach unaccompanied youth. The liaisons recommended a shorter paper survey for high school students to enable them to be completed quickly. The Committee will work through the summer to get the survey pushed through high school and college review panels.

Agenda topic *SVHC Stakeholder Meeting*

DISCUSSION: The meeting will be held on Friday, May 5 at Union Mission. The CoC will ask Housing Innovations to tailor the presentation to discuss how CoCs can work with other systems such as reentry. The System Redesign Committee will reconvene the first week of June, but will hold a special meeting on April 21 to plan the Stakeholder event.