

# Southeastern Virginia Homeless Coalition

## MINUTES

---

**Meeting date | time** 5/4/2017 1:00 PM | **Meeting location** The Planning Council, Norfolk, VA

**Type of meeting** Executive Committee

### Attendees

Juanita Dowdy, ForKids	John Guglielmino, Norfolk OTEH
Sarah Johnson, ForKids	Maddi Zingraff, The Planning Council
Carolsue McGehee, Norfolk CSB	Yilla J. Smith, The Planning Council
Pam Wong, NDHS	Angela Kellam, The Planning Council
Heather Barker, NDHS – HART	Hugo Elfinstone, Virginia Supportive Housing
John Boylan, Norfolk OTEH	Kristen Pine, YWCA - SHR
Mike Wasserberg, Norfolk OTEH	

## AGENDA TOPICS

---

### Agenda topic Approval of April 6, 2017 Minutes

**DISCUSSION:** The Committee voted to approve the April 6, 2017 minutes with one noted correction:

- Add Pamela Wong as an attendee.

---

### Agenda topic Committee Reports

**DISCUSSION:**

- SCC Singles: The Committee started the first review of dispositions.
- SCC Families: The Committee is working on the registry in HMIS; there are some technical issues that need to be addressed. Members also discussed connecting the Hotline and outreach workers in Western Tidewater and Chesapeake to ensure all jurisdictions are represented on the Registry, including hosting partner meetings twice a year in those jurisdictions. CAPS may serve as a point of contact; an outreach meeting in Suffolk is already scheduled.
- Program Monitoring Committee: The Committee reviewed the CoC Scorecard findings and will address the top four concerns. The Department of Housing and Community Development (DHCD) has released the process for renewing the grant application. The APR report period for the VHSP Peer Review process will be 5/1/16-4/30/17.
- HMIS Committee: The Committee will begin to participate in all trainings online. With the exception of System Redesign work, the Committee requested that the Executive Committee provide feedback on direction and function. Due to quarterly meetings, members feel that the HMIS Committee no longer has the opportunity to impact data. Members discussed soliciting input from the HMIS Committee in regards to the SCC-F Housing Registry, including policies for dispositions to create accurate agendas.

---

**Agenda topic *SVHC Stakeholder Meeting***

**DISCUSSION:** The first meeting held with Housing Innovations will be for CoC members to discuss the CoC accomplishments. The second meeting will include community members and will focus on next steps and a call to action. Cards will be distributed during the second meeting for participants to fill out indicating their interests in regards to homelessness. The Planning Council will provide the SVHC Annual Report and SVHC Fact Sheet.

---

**Agenda topic *Virginia Homeless Solutions Program Renewal Process***

**DISCUSSION:** The VHSP peer review process will be held on Thursday, May 11 to review outcomes, budgets, spending progress, and how programs are using policy to comply with the National Alliance to End Homelessness Rapid Re-Housing Performance Benchmarks and Program Standards. A motion was made to adopt the Standards on behalf of the CoC; all members voted to approve the motion, and the motion passed. Grantees were encouraged to prepare for budget cuts for the next year. The Planning Council will provide APRs and copies of VHSP Supplemental Applications for reference. Members discussed if the documents requested would have enough information to evaluate the work conducted over the previous year and suggested adding justification of need, if agencies are able to accept additional funding, and which responsibilities they would be willing to take on. The Application is due May 24; allocations are expected to be received in June.